

**REQUIREMENTS TO BE SUBMITTED/COMPLIED WITH
IN CASE OF RE-STAMPING/RE-STICKING
OF SRR VISA**

- 1) Original Passport and/or new Passport where the SRR Visa is stamped/sticked;
- 2) Fees **(for each member)**:
 - a) P1,010.00 for Immigration Re-stamping/re-sticking fee;
 - b) US\$10.00 PRA Re-stamping/re-sticking Service Fee;
 - c) Php150.00 Courier Fee **(only if the retiree is in the Philippines)**
 - d) US\$20.00 Courier Fee **(only if the retiree is abroad)**.
- 3) In case of loss old passport, **AFFIDAVIT OF LOSS** and **Police Report** must be submitted **(if loss abroad, the same documents must be translated in English and authenticated by the Philippine Embassy/Consular Office)**.
- 4) Complete address where to send back your Passports, including your telephone and fax numbers.

For your convenience:

If the Retiree is at the Philippines, you may deposit your payment to any branch of Land Bank of the Philippines near you. Please indicate the following information on the deposit slip:

Account Name:	Philippine Retirement Authority for (Name of the Retiree/SRRV No.)
Account No. :	0052-1054-63
Branch Name:	Buendia Branch #319 Sen. Gil J. Puyat Avenue, Makati City

If the Retiree is abroad, you may remit by telegraphic transfer your payment to:

Bank Name:	Land Bank of the Philippines
Account Name:	Philippine Retirement Authority for (Name of the Retiree/SRRV No.)
Account No. :	2204-0086-82
Branch Name:	Makati Cash Center – PCSU #319 Sen. Gil J. Puyat Avenue, Makati City, Philippines
SWIFT Code:	TLBPPHMMAXXX

Kindly send us a photocopy and/or duplicate copy of your deposit slip together with the other requirements at c/o RRSC Department Manager, Philippine Retirement Authority, 4/F, Citibank Center, 8741 Paseo de Roxas 1200 Makati City, Philippines and we shall mail to you our Official Receipt and you're Passports.

****** The re-stamping/re-sticking of the SRR Visa takes ten to fifteen (10-15) WORKING DAYS upon submission of complete documents and payments.**